

JOHNSON COUNTY
TRUANCY COURT FILING PROCEDURES

DOCUMENTS NEEDED WHEN FILING A COMPLAINT FOR PARENT CONTRIBUTING TO NON-ATTENDANCE:

- Parent Contributing to Nonattendance complaint (form provided). Only one defendant per complaint, i.e. if you file on both parents there must be two complaints.

DOCUMENTS NEEDED WHEN REFERRING A CHILD FOR TRUANT CONDUCT:

- School Referral for Truant Conduct (form provided).
- All documentation required by the Prosecutor (list provided).

ALL DOCUMENTS SHOULD BE SENT TO THE TRUANCY CASE MANAGER VIA:

- Scanned and emailed to truancy@johnsoncountytexas.org (preferred method); or
- Faxed to Juvenile Services @ 817-556-6877; or
- Contact Tonya Vernon at 817-556-6880, ext. 265 to come pick up.

Once the documents have been received by the Truancy Case Manager, they will be promptly forwarded to the appropriate Prosecutor or Truancy Court.