

AFFIDAVIT OF SERVICE

STATE OF TEXAS

COUNTY OF JOHNSON

KNOW ALL MEN BY THESE PRESENT:

BEFORE ME, the undersigned authority, on this day personally appeared

\_\_\_\_\_ who swore on oath as follows:

“My name is \_\_\_\_\_. I am the owner/representative of

\_\_\_\_\_ (business) at

\_\_\_\_\_ (address),

\_\_\_\_\_ (city, state, zip).

On \_\_\_\_\_ (date), I sent a notice in writing by **First Class Mail** with the following information contained therein:

“This is a demand for payment in full for a check or order not paid because of lack of funds or insufficient funds. If you fail to make payment in full within 10 days after the date of receipt of this notice, the failure to pay creates a presumption for committing an offense and this matter may be referred for criminal prosecution.”

To \_\_\_\_\_ (name)

at \_\_\_\_\_ (address)

\_\_\_\_\_ (city, state, zip).

Please check one of the following regarding the address above:

- Address is on the check.
- Address is on the records of the Bank or other drawee;
- Address is on vendor records of the person that issued/passed the check.

\_\_\_\_\_  
Affiant’s signature

SWORN AND SUBSCRIBED TO BEFORE ME, on this the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas